



OPW Board Meeting Meeting Minutes

Meeting Date: Monday, June 6, 2011

Start Time: 7:12pm

End Time: 8:32pm

Location: Westminister Town Hall

Attendees: Mike Garofano, Tanya Leblanc, Celina Leger, Rebecca Johnston, Scott McCartney, Missy Banks

- Mike Garofano opened the meeting at 7:12pm
- Treasurer's Report presented by Becky Johnston
 - Two outstanding items to be paid: Raffle tickets and Heather Billings from last year's snack shack (PAID).
- Football Director's Report by Scott McCartney
 - Reconditioning of Helmets – Do we need to recondition helmets? And if so, how many? **Paul & Scott to look at helmets to see how many need to be done.**
 - All head coaches have been informed of the June 17th mandatory meeting and all will be in attendance
 - CPR – need at least 1 (one) CPR trained individual per team – Documentation of certification needs to be in the “books”.
 - Scott provided Jeff's email address – jeffallard@finishgrade.com
 - Scott is planning on having the coaches meeting prior to the Mandatory Meeting on the 17th.
- Cheer Director's Report by Tanya Leblanc
 - Tanya received samples of sneakers, etc... and will do the fittings at the June 9th Registration from 6-8 at Meetinghouse School.
 - Cheer Certification – July 30th in Lawrence, MA. \$25/coach. All head coaches need to be certified.
- Registrations
 - Total numbers: 23 Football and 11 Cheer
 - Next Registration: Thursday, June 9, 2011 at Meetinghouse School from 6-8pm. Scott, Mike and Tanya to man the table. **~~Celina to call the Town Hall for backup room if it rains. Room 112 at Town Hall reserved 6-8~~ Mike to announce on “call-em-all”**
 - Thursday, July 21, 2011 at Oakmont School from 6-8. **Mike to send out call-em-all, Scott to put an ad in the Gardner Community Newspaper. Tanya to call Ash/West Community Cable to display dates**
- Equipment Handout
 - Saturday July 23' 2011 9am-12pm – 140 Storage Unit
 - Wednesday July 27, 2011 6pm-8pm – 140 Storage Unit
- Mandatory GAC Meeting – June 17, 2011 7pm-9pm @ Westminister VFW
 - Room is booked
 - Agenda
 - By-Laws Update & Role of GAC
 - Registration Dates and Equipment Handout
 - Chocolate Bar Fundraiser
 - All Squads Week

- 2010 Rosters to Head Coaches
- Open Positions
 - Publicity Coordinator
 - Yearbook Coordinator
 - Volunteer Coordinator
 - Vice President (2012)
 - President (2012)
- Voting
 - Golf Tournament at Westminster Woods on August 13th
 - BBQ after Equipment Handout
 - Parent Dance
- Misc. Items
 - Snack Shack – The passing of the baton from Heather B to Heather O/Katie C needs to happen. Once done, we need to set up an account at either Mid Town Beef or Chair City Beef – who has better pricing?
 - Taxes – Thank you RJ!!! According to IRS, there was no record of OPW. Received a letter from National Pop Warner confirming that we are a non-profit organization – Joe C has it and will send to IRS.
- Next Meeting – Monday, July 11, 2011 – [Celina to book room at Town Hall](#)
- 8:32pm Adjournment